

# Istinye University

## Bologna Process Compliance

### Graduate Document Control Report

Date:.....

Academic Unit:

Department:

Name of the Program:

Level of the Program: PhD ( )    Master's ( )    Non-thesis Master's ( )

| Control  | Yes | No | Comment |
|--|-----|----|---------|
| Is the stakeholder analysis carried out and reports submitted?   |     |    |         |
| Are program durations revised?   |     |    |         |
| Are there any changes in the courses offered by the program?   |     |    |         |
| Are there any changes in the semesters (fall vs spring) in which existing courses are offered?   |     |    |         |
| Are Required PhD Common Courses included in the programs?  |     |    |         |
| Do Required Common Courses use common codes?   |     |    |         |
| Is 1 ECTS calculated to equal 25 hours of workload?  |     |    |         |
| Do semesters have 30 ECTS credits each?  |     |    |         |
| Is the total number of ECTS credits 120 for Master's programs, 90 for Non-thesis Master's programs, and 240 for PhD programs?                        |     |    |         |
| Are there courses with ECTS credits lower than National credits?   |     |    |         |
| Are the ECTS credits of seminars and field specialization courses included in the total count for the program?                                       |     |    |         |
| Is the Thesis/Project assigned ECTS credits?   |     |    |         |
| What is the ratio of the elective courses in the curriculum to all courses?  |     |    |         |
| Have the courses to be offered been decided and course contents prepared?  |     |    |         |
| Are Mission and Vision statements, Purposes and Learning Outcomes of the Program defined?  |     |    |         |
| Is the matrix of Turkish Higher Education Qualifications Program-Program Learning Outcomes prepared? How many program learning outcomes are defined? |     |    |         |
| Are Course Aims defined?   |     |    |         |
| Are course learning outcomes defined on the basis of Bloom Taxonomy?   |     |    |         |
| The course has more than 8 learning outcomes.  |     |    |         |
| Are the evaluation criteria of the course defined?   |     |    |         |
| Is the ECTS workload of the course defined?  |     |    |         |
| Is the Calculated Workload compatible with Evaluation Criteria?  |     |    |         |
| Course syllabus (Are course contents distributed over weeks? Are exam dates  |     |    |         |

|  |  |  |  |
|--|--|--|--|
| specified? Is the period of 14 weeks, except for the final exams, taken into |  |  |  |
| Are Program Learning Outcomes and Course Learning Outcomes Matched?          |  |  |  |
| Is the name of the course given in foreign language?                         |  |  |  |
| Codes of the Courses Controlled:<br>1.<br>2.<br>3.                           |  |  |  |
| Is the Program Information Package prepared?                                 |  |  |  |
| Is there an Academic Board Decision?   |  |  |  |

Controlled by

Name and Surname, Signature

Academic Unit Coordinator

Name and Surname, Signature