

ISTINYE UNIVERSITY
The Resolution of The Senate

THE DATE OF THE	SESSION NO	RESOLUTION NO
18/05/2016	03	-

ISTINYE UNIVERSITY DIRECTIVE FOR ADMISSION OF INTERNATIONAL STUDENTS

Purpose

ARTICLE 1 - (1) The purpose of this directive is to establish the principles and rules concerning the admission of international students to undergraduate programs of İstinye University.

Scope

ARTICLE 2 - (1) This directive incorporates general principles for admission of international students by İstinye University, required qualifications for the applicants and the terms and conditions for the application, registration and admission.

Basis

ARTICLE 3 - (1) This directive has been issued in accordance with the article 14/f of Law No. 6287 which was published in the Official Gazette no. 28261 and dated 11.04.2012.

Definitions

ARTICLE 4 - (1) In this directive;

- University: refers to İstinye University,
- Rector: refers to the Rector of İstinye University,
- Senate: refers to the İstinye University Senate,
- Unit: refers to the faculties and/or the vocational schools under İstinye University,
- Student Academic Affairs Office: refers to The Student Academic Affairs Office of İstinye University,
- The Regulation: refers to the Undergraduate Education and Examination Regulation of İstinye University,
- The Office: refers to the International Relations Office of İstinye University,
- Commission: refers to the International Students Admission Commission of İstinye University.

General requirements

ARTICLE 5 - (1) The applications of the candidates with the following qualifications shall be accepted as International Students,

provided that they are senior in high school or high-school graduate.

- Foreign nationals,
- Individuals who were born as a Turkish citizen but then granted permission by The Ministry of Interior Affairs for renouncement of Turkish nationality and their minor children who are registered in the certificate for renouncement of Turkish nationality and able to show evidence that they hold a Warrant for Exercising Given Rights as per the Law on Turkish Citizenship,
- Individuals with dual nationality who were born as a foreign national but then become a citizen of Republic of Turkey,
- Students with Turkish nationality who attended secondary education abroad before 1.2.2013 and finished last three years of their secondary education (high school) in a foreign country other than TRNC (including the ones who completed their entire secondary education (high school) at Turkish schools that were opened by Ministry of National Education in a foreign country other than TRNC)
- Students who started their secondary education abroad after 1.2.2013 and finished their entire secondary education (high school) in a foreign country other than TRNC (including the ones who completed their entire secondary education (high school) at Turkish schools that were opened by Ministry of National Education in a foreign country other than TRNC)
- The students with TRNC nationality who reside and completed their secondary education in TRNC, holding GCE AL test results,
- The students with TRNC nationality who were registered and educated at colleges and high schools in other countries between 2005 and 2010, holding or to be holding GCE AL test results.

(2) The applications of the candidates with the following qualifications shall be accepted:

- a) Turkish nationals who completed their entire secondary education in Turkey or TRNC (excluding the ones who completed their entire secondary education in a foreign country other than TRNC)
- b) TRNC nationals (excluding the ones who completed their entire secondary education at high schools in TRNC, holding GCE AL test results),
- c) Individuals with dual nationality who were born as Turkish nationals, as defined in the sub-clause b of the first clause of article 5 (excluding the ones who completed their entire secondary education in a foreign country other than TRNC or who completed their entire secondary education at Turkish schools in foreign countries other than TRNC),
- d) Individuals with dual nationality whose one of nationalities is from TRNC (excluding the ones who completed their entire secondary education at high schools in TRNC, holding GCE AL test results or who were registered and educated at colleges and high schools in other countries between 2005 and 2010, holding or to be holding GCE AL test results)
- e) Individuals with dual nationality who were born as Turkish nationals, as defined in the sub-clause b of the first clause of article 5, that were educated at the schools within the embassies in Turkey or at foreign high schools in Turkey.

Application

ARTICLE 6 - (1) The instructions regarding the applications are published in the website of the university. The applications shall be submitted online to the International Relations Office between the dates as specified by the rectorate.

The applications shall be deemed valid on if the required documents are submitted in a timely manner.

(2) The period for applications are announced in the website of the university by Student Affairs Office.

(3) The candidate shall fill in only one Application Form, even if they apply to more than one program. The Application Form is available in the website of the university.

The required documents for application

ARTICLE 7 - (1) The candidates are required to submit the following documents online:

- a) English or Turkish translation of high school diploma (the original diploma and the certificate evidencing its equivalence to Turkish diplomas are to be requested at the time of registration),
- b) Transcript (a certificate with a list of the courses taken and course grades achieved by the candidate in high school, which is certified by the respective school, issued or translated in Turkish or English language, notarized by a notary public or apostilled by the consulate),
- c) A copy of the passport's or ID card's page indicating identification information, translated into Turkish or English,
- d) 1 portrait / passport-size photo,
- e) Certified copy of the test result document for any national or international exams such as SAT I, ACT, GCE, etc., if any.

International student matriculation exam

ARTICLE 8 - (1) İstinye University may organize International Student Matriculation Exam for the applicant candidates, if it deems necessary.

The evaluation of the applications

ARTICLE 9 - (1) The applications are evaluated and the candidates are placed by International Students Admission Commission of İstinye University. Satisfying the application conditions does not necessarily mean an admission for placement. The university may shift available / vacant placements to other programs.

Announcement of the outcomes

ARTICLE 10 - (1) The outcomes of the applications are published in the website of the university and also notified to the candidates in written form. İstinye University sends an "admission letter" to the candidates whose applications were accepted. The candidates should apply for visa to representative offices of Republic of Turkey, submitting "the admission letter" and other required documents.

Registration Procedure

ARTICLE 11 - (1) The registrations are processed by Student Affairs Office.

(2) The following documents are required at the registration:

- a) The original high school diploma and its English or Turkish copy apostilled by the relevant Representative Office of TR in the respective country,
- b) A certificate granted by TR Ministry of National Education or TR Representative Office in the respective country, evidencing the equivalence of the foreign high school diploma to Turkish high school diplomas,
- c) The original Test Result Certificate and its English or Turkish copy apostilled by the relevant Representative Office of TR in the respective country,
- d) Bank receipt indicating that the tuition fees are paid (the tuition fees are determined by the Board of Trustees each year)
- e) Educational visa to be granted by TR Representative Office in the respective country,
- f) The original passport or ID card if issued in Turkish or English language, otherwise the copy of page with identification details translated in Turkish or English language, notarized by a notary public or apostilled by the consulate,
- g) 6 portrait / passport-size photos.

(3) It is mandatory for foreign students to obtain “Residence Permit” from Police Department Foreigners Branch after the registration.

Education

ARTICLE 13 - (1) The international students are subject to İstinye University Undergraduate Education and Examination Regulation concerning the educational matters not included in this directive.

APPENDIX-1: İSTİNYE UNIVERSITY DIRECTIVE FOR ADMISSION OF INTERNATIONAL STUDENTS

Selection process is based on the scores achieved in the following examinations.

- a) The candidates who scored minimum 1000 points in total at SAT I,
- b) The candidates who scored minimum 21 points at ACT (American College Testing) exam,
- c) The candidates who achieved Level A Certificate at GCE (General Certificate Education / A Level Certificate) exam (at least 2 courses),
- d) The candidates holding I.B. (International Baccalaureate) Diploma with a diploma grade of minimum 28 depending on the department to be applied,
- e) The candidates who scored 80 or higher out of 100 points as exam results of all courses in Scientific Stream within the scope of Tawjihi exam held in Jordan and Palestine,
- f) The candidates who scored minimum 4 points in Abitur (German Baccalaureate) exam,
- g) The candidates holding French Baccalaureate diploma with a diploma grade of minimum 12,
- h) The candidates who achieved a diploma grade of at least 14 at Scientific Stream within the scope of Baccalaureate Libanais exam held in Lebanon,
- i) The candidates who scored 180 out of 240 for departments of Engineering-Architecture Faculty and minimum 170 points for other departments, in Scientific Stream within the scope of Al-Sahada-Al Tahanawiyya (Syrian Baccalaureate),
- j) The candidates who achieved minimum 480 out of 750 in terms of the scoring type for the program applied in the matriculation exam (GAOKAO) held in People’s Republic of China,
- k) The candidates who were awarded golden, silver or bronze medals at International Science Olympics that TUBITAK acknowledges and participates,
- l) The candidates who scored minimum 60 in Indonesian Ujian Nasional (UAN) or (UN) exam,
- m) The candidates who achieved minimum 45 in Kenya Certificate Of Secondary Education exam,
- n) The foreign candidates who achieved average high school diploma grade (Diplome Debirestan) of minimum 12/20 and graduation grade (Pişdaneşgahi) of minimum 12/20 in Iran,
- o) The candidates holding High School Graduation Diploma (Belgium, Bosnia-Herzegovina, Bulgaria, The Netherlands, Hungary, Nigeria, Somali, Russia, Moldova, Azerbaijan, Mongolia, Uzbekistan, Kazakhstan, Kyrgyzstan, Turkmenistan)
- p) The candidates who achieved 60% of high school graduation degree full grade,ö) The candidates who scored at least 50 in İstinye University Qualification Exam