

**ISTINYE UNIVERSITY
SENATE MEETING**

MEETING DATE	MEETING HOUR	SESSION NO
02/04/2019	12.00	04

Resolution 02.

It has been unanimously decided that the amendments regarding the Principles and Procedures of the Summer Term Education of ISU are appropriate as below.

**ISTINYE UNIVERSITY PROCEDURES AND PRINCIPLES FOR THE SUMMER
TERM EDUCATION**

Purpose and scope

ARTICLE 1 - (1) The purpose and scope of this regulation is to determine the procedures and principles for the courses to be offered during the summer term at Istinye University.

Basis

ARTICLE 2 - (1) These procedures and principles were put into force in accordance with paragraph (c) of Article 7 of the Main Regulation of İstinye University.

Definitions

ARTICLE 3 - (1) In these procedure and principles:

- a) Academic Calendar: refers to the calendar of the period during when the education and the courses take place in İstinye University,
- b) Board of Trustees: refers to the Board of Trustees of Istinye University,
- c) Rector: refers to the Rector of Istinye University,
- d) Senate: refers to the Istinye University Senate,
- e) University: refers to Istinye University,
- f) Summer Term: refers to the 7-week period other than the fall and spring semesters, in which education processes at Istinye University continue.

Courses to be initiated

ARTICLE 4 - (1) Applications of the students are collected on the dates specified in the Academic Calendar for the identification of the summer term courses to be initiated under Article 17 of the Istinye University Regulation on Associate Degree and Undergraduate Education.

(2) For the identification of the courses to be initiated, the courses which the students who were about to graduate have failed are primarily recommended by the relevant academic board. The courses of the last year in the associate degree programs, and the courses of the last two years in the undergraduate programs shall be prioritized in this selection.

(3) Courses to be initiated for the summer term shall only be initiated if at least eight students are enrolled in them. The Senate decides whether the courses for which there are less enrollments shall be initiated or not.

(4) It is essential that the courses initiated in the summer term are taken at Istinye University. Under exceptional circumstances, the decision of the relevant board of directors shall apply.

(5) Students can take a course that is not initiated at Istinye University at other universities; courses taken at other universities are evaluated according to the Istinye University Directive on Exemption (Equivalency) and Adjustment Procedures.

(6) In the summer term, students can take courses that they took before; passed conditionally; or never took. Students may also take the double major and minor courses in the summer term.

Quota and fees

ARTICLE 5 - (1) The upper limit of the quota for each course is identified in advance by the instructor who will teach the course. This number cannot be less than the number of students who enrolled in the course in any year in the fall/spring semester. If the number of students who want to take a course is more than the identified quota, more than one class can be opened for such course.

(2) The course fee is calculated based on the ECTS.

(3) The fees to be paid per ECTS for the courses to be initiated in the summer term and the financial principles to be applied to scholarship students are determined by the Board of Trustees each year.

(4) A student must first pay the fee of the course that s/he would like to take to be able to take such course in the summer term. A course cannot be taken unless its fee is paid.

(5) The fee paid by a student who did not attend the courses after the add/drop date specified in the academic calendar or stopped attending the courses is not refundable.

Course load and assessment

ARTICLE 6 - (1) The total course load that can be taken in the summer term cannot exceed 18 ECTS. This includes the ECTS credits of the courses taken at other universities.

(2) The student can take the courses s/he took before to raise his/her grades and passed conditionally again in the summer term. If the student fails in the course s/he retook, the unsuccessful grade s/he received in the summer term is considered valid and s/he must re-take the course.

(3) The conditions of success in a course is assessed in line with the Istinye University Regulation on Associate Degree and Undergraduate Education.

Effective Date

ARTICLE 7 - (1) These procedures and principles shall enter into effect after they are accepted by the Istinye University Senate and approved by the Board of Trustees.

Repealed Procedures and Principles

ARTICLE 8 - (1) The Istinye University Procedures and Principles for the Summer Term Education which is published by the Senate Decision dated 04/05/2018 and numbered 2018-08 were repealed.

Execution

ARTICLE 9 - (1) These procedures and principles shall be executed by the Rector of Istinye University.