

ISTINYE UNIVERSITY
SENATE MEETING

MEETING DATE	MEETING HOUR	SESSION NO
26/10/2018	10.00	19

ISTINYE UNIVERSITY
REGULATION ON ACADEMIC APPOINTMENT/PROMOTION CRITERIA

Purpose and scope

ARTICLE 1 - (1) The purpose of this Directive is to set out the criteria to be applied on

- a) the initial appointment of a full-time faculty member (doctor faculty member, associate professor and professor) at Istinye University;
- b) the promotion of a full-time faculty member to the next higher level of faculty member position at Istinye University; and
- c) performance evaluations of those who are appointed as full-time faculty members at Istinye University, in addition to the criteria set forth in the decisions of the Interuniversity Council and the current legal regulations.

Scope

ARTICLE 2 - (1) This Directive covers those who will be appointed as faculty members at Istinye University for the first time and the lecturers who currently serve as faculty members. Foreign academic staff are outside the scope.

Basis

ARTICLE 3 - (1) This Directive was prepared based on Article 65 of the Higher Education Law No. 2547 dated 04/11/1981 and in line with the Regulation on Promotions to and Appointment as a Faculty Member, which was enacted by being published in the Official Gazette No. 30339 dated June 12, 2018.

Definitions

ARTICLE 4- (1) In this Directive;

- (a) Appointment: refers to being appointed as a full-time faculty member for the first time,
- (b) The next higher level of faculty member position: refers to associate professorship for doctor faculty members, and professorship for associate professors,
- (c) Faculty membership: refers to doctor faculty membership, associate professorship and professorship,
- (d) Senate: refers to the Istinye University Senate,
- (e) University: refers to Istinye University,
- (f) Promotion: refers to being promoted from the current faculty membership position to the next higher level of faculty membership position.

Studies to be considered for appointments and promotions

ARTICLE 5 - (1) The evaluation of the work of a nominee for their appointment for the first time as a full-time faculty member, and for their promotion from a full-time faculty member at the University to the next higher level of faculty member position, is based on the Performance Criteria for Faculty Members, which is included in the appendix of the Directive.

(2) In the appointment and promotion of a faculty member at the University, the nominee must meet the following minimum score requirements as well as the requirements for appointment and promotion in the relevant legislation:

- a) The nominee must have gathered at least 12 (twelve) points in order to be appointed as a doctor faculty member. This score is set as 18 (eighteen) points for the fields of Engineering, Health Sciences and Molecular Biology and Genetics, and 24 (twenty-four) points for the fields of Medicine and Pharmacy.

b) In order to be appointed as or promoted to associate professor, the nominee must have gathered at least 24 (twenty-four) points after the PhD. This score is set as 36 (thirty-six) points for the fields of Engineering, Health Sciences and Molecular Biology and Genetics, and 48 (forty-eight) points for the fields of Medicine and Pharmacy.

c) In order to be appointed as or promoted to professor, the nominee must have gathered at least 24 (twenty-four) points within 5 (five) years prior to the date of application. This score is set as 36 (thirty-six) points for the fields of Engineering, Health Sciences and Molecular Biology and Genetics, and 48 (forty-eight) points for the fields of Medicine and Pharmacy. This requirement shall not apply to the appointment of professors who have been professors for 5 (five) years or more.

d) In appointments and promotions to be made within 3 (three) years of the establishment of new faculties, schools, vocational schools and institutes at Istinye University; and the opening of new departments and programs within existing faculties, schools, vocational schools and institutes, lower scores may be accepted upon the recommendation of the relevant dean or manager and the decision of the Academic Board.

e) In promotions to be made within the university, the nominee must also have an average annual score of 30 (thirty) for his/her term as a faculty member, in accordance with the attached Performance Criteria for Faculty Members. For those who have served more than 3 (three) years, the last 3 (three) years shall be applicable.

(3) In the appointment and promotion of faculty members at the University, the academic and similar activities listed below are taken into consideration in addition to the appointment and promotion conditions set out in the legislation and the minimum score requirements mentioned above:

- a) Courses taught before and high student satisfaction in these courses
- b) Having managed the research projects of national or international organizations; local or central governments
- c) Having organized national or international scientific congresses
- d) Having developed and applied innovative methods in teaching
- e) Having contributed to the development of the Turkish literature in their field.
- f) Having contributed to the development of the relevant profession in Turkey.
- g) Having obtained national or international patents.
- h) Having received national or international prizes.

Effective Date

ARTICLE 6 - (1) This Directive shall enter into force on the date that is deemed appropriate by the Council of Higher Education (YOK).

Execution

ARTICLE 7 - (1) The provisions of these Principles shall be executed by the Rector of Istinye University.

YOK APPROVAL DATE: The meeting of the YOK Steering Committee dated 27.12.2018.

APPENDICES

APPENDIX-1

PERFORMANCE CRITERIA FOR FACULTY MEMBERS

For studies set out in this section, 0.8 of the score is applied for those with two authors. For studies with three or more authors, the table in APPENDIX 2 is used.

No.	Property	Score
1.1	Article published in group A journals classified by SCI-EXPANDED, SSCI, AHCI.	18.00
1.2	Article published in group B journals classified by SCI-EXPANDED, SSCI, AHCI.	12.00
1.3	Article published in journals classified by Scopus except 1.1 and 1.2.	5.00
1.4	Citations from journals included in the indices of SCI-EXPANDED, SSCI, AHCI and Scopus, from articles published in journals scanned by SCI- EXPANDED,	0.30

APPENDIX-2

APPLICABLE SCORE TABLE FOR PUBLICATIONS WITH 3 OR MORE AUTHORS WHOSE NAMES ARE NOT PROVIDED IN ALPHABETIC ORDER								
NUMBER OF AUTHORS	SCORE OF THE 1ST AUTHOR	SCORE OF THE 2ND AUTHOR	SCORE OF THE 3RD AUTHOR	SCORE OF THE 4TH AUTHOR	SCORE OF THE 5TH AUTHOR	SCORE OF THE 6TH AUTHOR	SCORE OF THE 7TH AUTHOR	SENIOR AUTHOR AVAILABLE/NOT AVAILABLE
3 AUTHORS (+)	0.55	0.4	0.55					+
3 AUTHORS (-)	0.7	0.4	0.4					-
4 AUTHORS (+)	0.45	0.25	0.25	0.45				+
4 AUTHORS (-)	0.5	0.3	0.3	0.3				-
5 AUTHORS (+)	0.4	0.2	0.2	0.2	0.3			+
5 AUTHORS (-)	0.5	0.2	0.2	0.2	0.2			-
6 AUTHORS (+)	0.3	0.15	0.15	0.15	0.15	0.3		+
6 AUTHORS (-)	0.6	0.12	0.12	0.12	0.12	0.12		-
7 OR MORE AUTHORS (+)	0.25	0.1	0.1	0.1	0.1	0.1	0.25	+
7 OR MORE AUTHORS (-)	0.4	0.1	0.1	0.1	0.1	0.1	0.1	-

In articles with author names that are in alphabetical order, the total score in each line is divided by the number of authors.