

ISTINYE UNIVERSITY

SENATE MEETING

MEETING DATE	MEETING HOUR	SESSION NUMBER
01 April 2026	13.30	15

ISTINYE UNIVERSITY

BARRIER-FREE STUDENT UNIT DIRECTIVE

Chapter 1

Purpose, Scope, Basis and Definitions

Purpose

ARTICLE 1 The purpose of this Directive is to regulate the working procedures and principles of the Barrier-Free Student Unit.

Scope

ARTICLE 2 This Directive encompasses the activities carried out by the Barrier-Free Student Unit to support Istinye University students with disabilities, in alignment with the goal of a barrier-free university.

Basis

ARTICLE 3 This Directive is prepared in accordance with Articles 11 and 12 of the "Regulation on Advisory and Coordination for Persons with Disabilities in Higher Education Institutions," published in the Official Gazette dated August 14, 2010, and numbered 27672.

Definitions

ARTICLE 4 For the purposes of this directive, the following terms are defined as follows:

- a) Academic Unit: Faculties, Graduate Education Institutes, and Vocational Schools within the University.
- b) Disabled Student: A University student who, due to congenital or acquired conditions, experiences varying degrees of physical, mental, spiritual, emotional, or social limitations that hinder their ability to adapt to social life and meet daily needs, and who therefore requires protection, care, rehabilitation, counseling, and support services.
- c) Barrier-Free Student Unit: A unit affiliated with the Rectorate responsible for identifying the academic, administrative, physical, psychological, housing, and social needs of individuals with disabilities, and for determining, planning, and implementing actions to address those needs.

- d) Barrier-Free Student Unit Management Board: A board established under the chairmanship of the Vice-Rector to make decisions regarding the services and accommodations provided to individuals with disabilities.
- e) Career Center: The unit that supports university students and graduates with internships, job placement, and career planning.
- f) University: Istinye University.
- g) Rector: The Rector of Istinye University.
- h) Senate: The Senate of Istinye University.

Chapter 2

Structure and Duties of the Barrier-Free Student Unit and the Management Board

Structure and Duties of the Barrier-Free Student Unit

ARTICLE 5

- (1) The Barrier-Free Student Unit operates under the Rectorate to identify the academic, administrative, physical, psychological, accommodation, and social needs of students with disabilities. It plans, implements, develops, and evaluates related studies and oversees their execution.
- (2) The unit operates under the supervision of the Vice-Rector appointed by the Rector.
- (3) The unit coordinator is the Head of the Health, Culture, and Sports Department.
- (4) A staff member from the Health, Culture, and Sports Department is assigned to carry out the unit's activities and serves as the secretariat for the Barrier-Free Student Unit Management Board.
- (5) Duties:
 - a) Identify the needs of students with disabilities, receive their requests, and provide support activities.
 - b) Provide counseling and information to students; organize awareness-raising training sessions and seminars.
 - c) Fulfill the duties outlined in the Barrier-Free Student Unit Examination Application Principles.
 - d) Identify campus accessibility needs, report them to the relevant administrative and academic units, and ensure follow-up.
 - e) Collaborate with the Career Center to provide support in career and vocational guidance.
 - f) Perform secretariat duties for the Barrier-Free Student Unit Board and monitor the implementation of the board's decisions.

g) Evaluate the health board reports of students with disabilities in consultation with the workplace physician and the relevant academic unit.

h) Encourage students with disabilities to participate in university activities, especially those that promote academic improvement.

(6) All activities within the scope of this Directive shall comply with the provisions of Law No. 6698 on the Protection of Personal Data.

Barrier-Free Student Unit Management Board

ARTICLE 6

(1) The Board consists of permanent members and members appointed by the Rectorate and is chaired by the Vice-Rector. The total number of members, including the chairman, is at least seven.

(2) The Vice-Rector, the Head of the Health, Culture, and Sports Department, and the Head of the Technical and Support Services Department are permanent members of the Board. The Rectorate appoints the remaining members from among full-time academic or administrative staff involved in or interested in the subject matter. One member is a representative selected from among students with disabilities or the President/Vice President of the Student Council.

(3) Board members are appointed by the Rectorate for a three-year term, upon the recommendation of the coordinator. Members may be reappointed upon completion of their term.

(4) The Management Board convenes at the invitation of the Vice-Rector with a simple majority, and decisions are made by a majority vote.

(5) Representatives from relevant academic and administrative units, as well as student representatives, may be invited to Management Board meetings when necessary.

Responsibilities of the Barrier-Free Student Unit Management Board

ARTICLE 7

(1) Make decisions on matters related to the unit's activities.

(2) Determine the principles of cooperation with relevant individuals and organizations.

(3) Evaluate the annual activity report and prepare and approve the work plan for the following year.

(4) Develop the institutional culture to create and maintain a 'Barrier-Free University.'

(5) Cooperate and exchange views with other universities and institutions, when necessary.

(6) Ensure that all indoor and outdoor areas on the university campus are accessible to people with disabilities.

- (7) Make the necessary arrangements to eliminate obstacles that students with disabilities may encounter while pursuing their education.
- (8) Carry out activities to increase awareness about disability.
- (9) Follow up on the application processes for scholarships for students with disabilities experiencing financial difficulties.
- (10) Take necessary measures and make arrangements, considering the needs of students with disabilities regarding time, place, materials, and support personnel for examinations, and the differences arising from the nature of the disability.
- (11) Supervise the implementation of the decisions taken and the strategies determined.
- (12) Approve the unit's work program, submitting the annual strategic plan and activity report to the Rectorate for submission to the Council of Higher Education.

Cases Where There is no Provision

ARTICLE 8

- (1) In cases not covered by this directive, the relevant legislation and Senate/Board of Directors decisions shall be applied after obtaining the opinion of the Barrier-Free Student Unit Management Board.

Chapter 3

Entry into Force and Execution

Entry into Force

ARTICLE 9

- (1) This Directive shall enter into force on the date it is accepted by the Board of Trustees following its approval by the Istinye University Board of Directors.

Execution

ARTICLE 10

- (1) The Rector shall execute this directive.